

Florida Audit Forum

April 30, 2015 Meeting Minutes of the Board

Existing Board Members Present on the Call:

1. Roger Strout – Member
2. Mark Kolman – Chair
3. Dave Harlan – Treasurer
4. Hector Collazo – Member
5. Jim Boyd – Member

Appointed Members Present on the Call:

1. Tim Parks
 2. Laura Tatem
 3. Laure Boyd
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A meeting of the Florida Audit Form (FAF) Board and nominees for appointment to the Board was called for April 30, 2015 at 1:00 pm by Chair Mark Kolman via conference call. The Chair was on the call but was not audible until later in the call. In absence of the Chair and Vice Chair, Board member Roger Strout called the meeting to order at about 1:05 pm.

1. Roger Strout confirmed all existing members to be retained on the Board as follows:
 - a. Roger Strout
 - b. Hector Collazo
 - c. Dave Harlan
 - d. Tianna Dumond
 - e. Melinda Miguel
 - f. Robert Melton
2. Roger Strout confirmed all Board members electing to roll off the Board as follows:
 - a. Mark Kolman
 - b. Jim Boyd
 - c. Michelle Leonhardt
 - d. Stan Behmke
 - e. Joe Maleszewski
 - f. Michele Bishop
 - g. Mary Hinkle
3. Dave Harlan read the Bylaws and requested the Chair, now audible on the phone call, to confirm the nominees for appointment to the Board. Hector Collazo read the names of the nominees to the Board. The Chair appointed the members to the vacant Board seats as follows:
 - a. Laure Boyd
 - b. Ben Everett
 - c. Laura Tatem
 - d. Lita McHugh
 - e. Tim Parks

Florida Audit Forum

April 30, 2015 Meeting Minutes of the Board

4. A discussion ensued over various members volunteering to serve in the various vacant officer positions. Hector Collazo made a motion to accept the new officers as volunteered seconded by David Harlan and the motion carried.
 - a. Chair – Roger Strout to serve a one year term
 - b. Vice Chair – Lita McHugh
 - c. Treasury – Dave Harlan
 - d. Secretary - Laure Boyd

Roger Strout, now recognized as the Chair, requested they fill the position for “Nominating Committee Chair” previously established by Bob Melton. Laure Boyd made a motion with reservation to nominate Bob Melton seconded by Hector Collazo depending on Bob Melton’s acceptance to serve in this position. The motion carried. *[In an April 30, 2015 email communication to the FAF Board members, Hector Collazo confirmed Bob Melton’s acceptance as Nominating Committee Chair.]*

5. A discussion ensued over whether the Board meetings should be held on the days of the FAF meeting prior to starting the training meetings. The Chair suggested the Board meet via conference calls rather than prior to the meetings. Hearing no concern, the members agreed to meet via conference call. The Chair recommended the following:
 - a. Hold a meeting once per month within the 3 months prior to each meeting in February and August. The Chair made a motion seconded by Hector and the motion carried.
 - b. Dave Harlan confirmed the Rusty Pelican was reserved for the next Florida Audit Forum meeting for August 7, 2015.
6. The Chair opened a discussion over the FAF website – Mark Kolman confirmed that Heidi Pinner will continue to maintain the website. Laura Tatem offered to take the website over and will train with Heidi Pinner at their convenience. The Chair would like to use the website as an advertising medium.
7. The Chair opened the floor to a discussion on agenda items for the August 7, 2015 meeting. He suggested having two speakers in the morning and two in the afternoon. The discussion concluded with the following topics and speakers:
 - a. Creating positive change in the world of government auditing from 8:20 to 12:00 with Mark Kolman
 - b. Utilizing Sunbiz to increase business tax revenues – Roger Strout will ask Sheila Jones to partner with him to make a presentation 1:00 to 2:00
 - c. Roger Strout and Laura Tatem will reach out to potential IT speakers for a presentation from 2:10 to 3:00 pm

Florida Audit Forum

April 30, 2015 Meeting Minutes of the Board

8. The Chair opened a discussion on when to hold the next meeting of the Board. The Chair confirmed the conference call will be 10:00 a.m. June 5th. The Chair will confirm the details of the next call via email.
9. Dave Harlan requested confirmation on who will provide CPE certificates at the August meeting.
 - a. Mark Kolman confirmed Heidi Pinner will continue to bring the CPE certificates to the August meeting.
10. Discussion ensued over maintenance and custody of the membership email distribution list:
 - a. Mark Kolman confirmed Heidi Pinner will email the agendas to all membership
 - b. Dave Harlan will work with Heidi Pinner to perform a match of all members
 - c. The Chair requested the agenda and registration go out to all members by the last week in June.
11. The Chair adjourned the meeting at 2:00 pm

[*signed copy of Minutes maintained by Board Secretary](#)

Roger Strout, Chairman
Florida Audit Forum

Transcribed by Laure Boyd, FAF Secretary

Approved by FAF Board: June 1, 2015