

**Florida Audit Forum**  
June 5, 2015 Meeting Minutes of the Board

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Board Members Present on the Call:

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| 1. Roger Strout – Chairman              | 5. Tim Parks      |
| 2. Dave Harlan – Treasurer              | 6. Laura Tatem    |
| 3. Laure Boyd – Secretary               | 7. Melinda Miguel |
| 4. Robert Melton – Nominations Chairman | 8. Hector Collazo |

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1. Meeting Called to Order..... Roger Strout, Chairman  
Meeting called to order at 10:03 a.m. by Roger Strout.
  
  2. Approval of the April 30, 2015 Meeting Minutes ..... Roger Strout, Chairman  
*Melinda Miguel moved, seconded by Laura Tatem, to approve the minutes as presented. The motion carried 8-0.*
  
  3. Training Topics ..... Roger Strout, Chairman
    - a. Creating positive change in the world of government auditing from 8:20 to 12:00 with Mark Kolman
    - b. Roger will contact Sunera to put on a one hour presentation on current IT auditing issues 1:00 to 1:50.
    - c. The Information Security Manager from Tampa International will put on a one hour presentation on social engineering from 2:10 to 3:00
  
  4. Rebranding Website and Communicating Training for August Meeting ..... Roger Strout, Chairman
    - a. Laura Tatem met with Heidi Pinner regarding maintenance of the FAF website. Laura Tatem now has the information necessary to access and update the website. Heidi will be available to train as needed.
    - b. Laura Tatem will send an email blast from FAF website following the next conference call on June 30th and again on July 13<sup>th</sup>.
    - c. David Harlan recommended we continue to charge \$70 for individual attendees and \$65 for three or more attendees. Laura Tatem and David Harlan will compare email lists.
    - d. Roger discussed how we need to reach out to all of those interested in attending the meetings. Laura Tatem said she will link the FAF website to Facebook and LinkedIn for greater awareness of FAF events.
    - e. Laura Tatem asked if we wanted to post minutes from years ago or just post more recent minutes. Roger Strout suggested we keep the last two minutes. Roger Strout will ask other than Board members to take pictures at the meetings to get them more involved.
  
  5. Plan for Next Meeting of the Board ..... Roger Strout, Chairman  
Our next conference call will be June 25th at 9:00 a.m. Roger Strout will send out an agenda by June 18, 2015.

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6. Committee Assignments..... Roger Strout, Chairman
- a. Nominating Committee – Bob Melton  
Bob will review Board member terms to ensure continuation of all committee roles and responsibilities.
  - b. Communication Committee – Laura Tatem  
Laura will research ideas for a new logo to rebrand the FAF and bring ideas for the new logo before the Committee for review. Laura Tatem will be the repository of all marketing lists provided by the Membership Committee.
  - c. Program Committee – Roger Strout
  - d. Membership Committee – Laure Boyd  
Laure Boyd will reach out to local audit groups around the state to make them aware of our training events. Laure Boyd will coordinate with Laura Tatem on maintaining the marketing list of contacts for the email blasts to market our events. All Committee members were urged to forward any leads or email addresses to Laure Boyd of individuals or groups that might be interested in attending FAF training events.
7. The Chair adjourned the meeting at 11:00 am. .... Roger Strout, Chairman

\*signed copy of Minutes maintained by Board Secretary

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Roger Strout, Chairman  
Florida Audit Forum

Transcribed by Laure Boyd, FAF Secretary  
**DRAFT - Approved by FAF Board, June 25, 2015**