

Florida Audit Forum

October 14, 2016 Meeting Minutes of the Board

Board Members Present on the Call:

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| 1. Robert Melton, Chairman | 4. Laure Boyd, Secretary |
| 2. Lita McHugh, Vice Chair | 5. Roger Strout, Nominations Chair |
| 3. Laura Tatem, Communications Chair | 6. Hector Collazo |
| | 7. Helen Power (Laura Tatem's Assist) |
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1. Meeting Called to Order..... Robert Melton, Chairman
Determining that a quorum was present Robert Melton called the meeting to order at 10:04 a.m.
2. Speakers for February 3, 2017 Meeting Robert Melton, Chairman
Discussion occurred regarding possible topics and speakers for the February 3, 2017 meeting, incorporating the results of the survey into the discussion. By consensus, the Board agreed to the following:
 - a. Speaker from Clifton Larson Alan, Lance Schmidt, will present on procurement fraud using IDEA
 - b. Laura Tatem – Teresa Webb will speak on procurement controls.
 - c. Hector Collazo - Mark Douglas can speak on a topic. Hector will get back to us on the details.
 - d. Bob Melton – Four presenters will discuss recently issued report in their organizations. Roger Strout will present a parking audit, Laura Tatem will discuss an audit of lost and found, Bob Melton will discuss an NPO audit, and Lita McHugh will discuss a contract investigation.
 - e. Roger Strout provided an optional substitution if a speaker was not available on new legislation through AHCA on subsidizing ambulance costs.
 - f. Lita McHugh – Confirm speaking time periods for each speaker, using suggested hours.
3. Other New Business..... Robert Melton, Chairman
 - a. Laura Tatem - Confirmed event pricing at \$79 for single person, \$74 for three or more, and for those who sign up after Thursday before the meeting the price of the event will increase to \$89.
 - b. The large room at the Rusty Pelican has been reserved. For vegetarian meals, the Rusty Pelican will provide vegetarian cards at event check-in time for those attendees to place in front of them at their lunch seats.
 - c. Bob Melton – Laura Tatem will send out an email blast in the following week to promote the February 3, 2017 training event.
 - d. Bob Melton set the next Board meeting for December 1, 2016 at 2:00.
4. Adjournment..... Robert Melton, Chairman
Upon a motion by Hector Collazo, and a second of the motion by Roger Strout, the Board members unanimously voted to adjourn the meeting at approximately 10:36 a.m.

*signed copy of Minutes maintained by Board Secretary

Robert Melton, Chairman
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