

Florida Audit Forum
April 21, 2016 Meeting Minutes of the Board

Board Members Present on the Call:

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| 1. Robert Melton, Chairman | 5. Tim Parks |
| 2. Lita McHugh, Vice Chair | 6. Roger Strout, Nominations Chair |
| 3. David Harlan, Treasurer | 7. Hector Collazo |
| 4. Laura Tatem, Communications Chair | 8. Melinda Miguel |
| | 9. Tianna Dumond |
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1. Meeting Called to Order Robert Melton, Chairman
Determining that a quorum was present Robert Melton called the meeting to order at 2:04 p.m.
2. March 24, 2016 Meeting Minutes Robert Melton, Chairman
Motion to approve the minutes as presented was made by Hector Collazo, seconded by Tianna Dumond. The motion carried unanimously.
3. Treasurer’s Report Dave Harlan
 - a. The Treasurer’s Report was presented by David Harlan. He stated that the Forum has a bank balance of \$2,230.01. He stated that this is net of a prepayment of the \$250 deposit for the upcoming August Forum meeting. Otherwise, the bank balance would be in line with the Board’s goal of maintaining approximately \$2,500 in the bank account. *A motion to accept the Treasurer’s Report was made by Melinda Miguel, and was seconded by Tim Parks.*
4. Speakers for August 12 Meeting Robert Melton, Chairman
Discussion occurred regarding possible topics and speakers for the August 12 meeting, incorporating the results of the survey into the discussion. By consensus, the Board agreed to the following:
 - a. Tianna Dummond
Tianna suggested the Super Circular be discussed. She volunteered to contact Moore Stephens Lovelace, CPAs.
 - b. Lita McHugh
Lita suggested that Dr. Lynn Clemmons is a good speaker on Fraud topics. She volunteered to contact her.
 - c. Roger Strout
Roger is aware of a speaker that gives presentations on procurement fraud. Roger volunteered to contact the potential speaker.
 - d. Melinda Miguel
Melinda is aware a speaker that gives great presentations on fraud and investigative topics. She volunteered to contact him. Melinda also suggested another speaker that is familiar with IG functions that she can contact if one of the other speakers does not work out.
5. Discussion of Survey Results Robert Melton, Chairman
A discussion ensued about the results of the survey. It was noted that only 17 responses were received. The Board discussed that while the results were helpful, this could not be relied upon as a representation of the entire membership regarding major decisions. There was discussion about a

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change in locations. A suggestion was first made that we could take another survey in the Forum meeting to get the thoughts of attendees. Roger made the suggestion that the Lowry Park Zoo in Tampa was a great place for a meeting, and lunch could be catered. There was a general consensus to seriously consider the zoo for the February 2017 meeting.

6. Other New Business..... Robert Melton, Chairman

The Chairman asked if there is a need for another Board meeting prior to the Forum meeting. Roger Strout suggested it is needed to help ensure everything is set for the Forum meeting in August. July 14 at 2:00 PM was agreed upon by everyone on the call.

7. Adjournment..... Robert Melton, Chairman

Upon a motion by Roger Strout, and a second of the motion by Melinda Miguel, the Board members unanimously voted to adjourn the meeting at approximately 2:29 PM.

**signed copy of Minutes maintained by Board Secretary*

Robert Melton, Chairman
Florida Audit Forum

Transcribed by Robert Melton, FAF Chairman, April 21, 2016

Approved by FAF Board via email (February 17, 2017)